

# **PURCELLVILLE RIDGE HOMEOWNERS ASSOCIATION, INC.**

## **Policy Resolution 06-000 (Architectural Guidelines)**

**100.0 - MASTER ARCHITECTURAL GUIDELINES DOCUMENT:** The Architectural Review Committee (ARC) shall maintain a “Master Document” that includes any revisions and clarifications to these Architectural Guidelines to date, except for rulings identified in BOD meeting minutes not yet posted to the Master Document. The Master Document shall be maintained with the permanent records of the Purcellville Ridge Homeowner Association by the Association’s Secretary.

**100.1 - PURPOSE:** The purpose of the architectural guidelines is to document, measure, preserve, and maintain the architectural and environmental guidelines of Purcellville Ridge and ensure that residents continue to enjoy an attractive and appealing living area.

**100.2 - INTENT:** The ARC intends to maintain the entire development consistent with the original design plan, while still allowing opportunity for individual expression and general community improvement. Compliance with these guidelines will also protect, preserve, and enhance property values.

**100.3 - REVIEWS, RULINGS, and JUDGEMENTS:** Any decisions by the ARC and/or Board of Directors must comply with the version of the Architectural Guidelines that is effective as of the date a member submits a completed application to the ARC for review.

**100.4 - EFFECTIVE DATE:** These Architectural Guidelines are effective as of the date referenced on the signature page of this resolution. This document supersedes any Architectural Guidelines in place prior to above-mentioned date.

**100.5 - AMENDMENTS:** **These guidelines may be amended by the Board as in accordance with the Governing Documents. Any approved amendments would be binding upon all owners and occupants of lots. Any amendments to these Architectural Guidelines shall not be effective until the amendment is approved by the Board of Directors and a copy of the amendment is provided to the members by first class mail.**

**100.6 - HOME GUIDELINES:** It is the intention of the ARC and the BOD to maintain consistency and precisely maintain original guidelines of Toll Brothers original design, materials, style, color, application, dimension, form, fit and function of the building units in the entire community – except where a standard is further defined by the Association’s Covenants or the Architectural Guidelines.

**200.0 - ALL EXTERIOR CHANGES:** Any permanent or temporary change to exterior appearance of a lot or dwelling, regardless of viewpoint, requires advance submission, of an Architectural Change Request (ACR) form to the ARC, unless otherwise stated within these Architectural Guidelines. Construction can only begin after review by the ARC and approval by the BOD. This requirement does not pertain to general landscaping. \* See “Landscaping”.

**200.1 -** Any exterior addition or alteration to a home’s form, fit or function, without final approval will be deemed to be a violation of the Association’s covenants and these Architectural Guidelines. The homeowner may then be required to restore the addition or alteration to the original condition at the owner’s full expense.

**300.0 - ARCHITECTURAL CHANGE REQUEST (ACR) PROCEDURE:** All applications for proposed improvements must be submitted in writing using the ACR Form provided by the ARC. See exhibit 1-A for a model of the ARC review process.

**The ACR form is on the internet at: [www.purcellvilleridge.org](http://www.purcellvilleridge.org)**

Homeowners should mail completed applications to:

Architectural Review Committee  
Purcellville Ridge Homeowners Association  
C/o Loudoun Management Associates  
PO BOX 2070  
Purcellville, VA 20134-2070

**300.1 –Submission Schedule:** Applications received by the first Friday of each month will be reviewed and considered that month. Applications received after the first Friday of the month will not be reviewed until the following month.

**300.2 – Required Documentation and Exhibits:** The supporting exhibits or supporting documentation listed on the ACR application must be provided, as applicable for the proposed change. An application submitted without all required submissions would be considered incomplete.

**300.3 - Incomplete Submissions:** Applications must be complete in order to commence review process. Incomplete applications will be returned to applicant with a statement of deficiencies which must be remedied prior to review. Incomplete submissions re-start the approval cycle.

**300.4 - Approval or Rejection:** Homeowners will be notified in writing by the HOA’s Managing Agent when their application has been approved or rejected. If an application is denied, the applicant may resubmit the request to the ARC if new or additional information demonstrates its acceptability. All applications will be revised and decided upon within sixty (60) days of the date of the Association’s receipt of a completed application.

**300.5 - Review Errors Remain Homeowners Responsibility:** Homeowner's are cautioned that they retain both the initial review responsibility and the ongoing post-change incorporation responsibility to include every element of every Architectural Guideline and Declaration of Covenants that has been approved by majority vote of BOD, up to date of submission. Homeowner's responsibility to correct, adjust, restore, or remedy is not negated by an ARC or BOD review process error during preliminary site inspection, review and approval process, or any subsequent site inspection.

**300.6 - Oral requests:** Oral requests for approval will not be considered.

**300.7 – Completion:** Homeowner must notify ARC when project is completed for final inspection. A modification is deemed “completed” when all major construction has been finished, painting and final finishes have been applied and all materially significant installations have been fitted or erected, not to exceed six (6) months or the time frame established by the ARC.

**400.0 - COMMITTEE MAKE UP AND REVIEW:** The ARC is a volunteer committee with members appointed by the BOD. All homeowners, in good standing, are encouraged to participate as members of the ARC.

**400.1 -** In lieu of an ARC meeting, the ARC Chairperson may independently review Architectural Change Requests with ARC members, in order to expedite approval or rejection recommendation. The ARC meets the second Tuesday of each month. Meetings are open to homeowners in good standing.

**400.2 -** The ARC will act upon all applications within sixty (60) days of the date of receipt of the completed application.

**400.3 –** The ARC will review each ACR application submitted and recommend approval or rejection to the BOD.

**400.4 –** The reviewed ACR application will then move to the BOD for final approval or rejection. The BOD meets on the third Thursday of each month. The BOD's decision shall be rendered within sixty (60) days of the date of the Association's receipt of a completed application.

**500.0 - RESPONSIBILITIES OF HOMEOWNER:** The ARC and BOD will not knowingly approve a project that is in violation of any building or zoning codes. The responsibility of compliance rests solely with the homeowner, who will be held responsible for any building violations and the penalties they incur.

**500.1 –** Homeowners must obtain the required county and local permits prior to submitting an ACR application. Copies of approved permits must be submitted with the ACR application. Approval of any project by the ARC and BOD does not waive the necessity of obtaining the required county and local building or

work permits, at the owners' expense. Additionally, the obtaining of such permits does not relieve the applicant of the responsibility of obtaining the approval of the ARC and BOD.

**500.2** - All construction or alterations approved by the BOD must be commenced within three months (90 days) following approval and completed within six months (180 days), or other time frame authorized by the Board of Directors. Also, there shall be no deviations from the plans and specifications approved by the BOD without the BOD's prior written consent.

**500.3** - Projects must be completed as expediently as possible in a manner that does not create a nuisance or annoyance to the neighborhood. It is the homeowner's responsibility to keep children away from the project area and to maintain a clean, safe work area. Delivery or staging of building supplies in a homeowner's driveway or any HOA common area is not permitted.

**500.4** – Homeowners must notify the ARC when a project is completed to schedule a final inspection which shall include photos of the completed project.

**500.5** – No one other than the homeowner(s) of record is permitted to submit an ACR application. It is the homeowner's responsibility to ensure that renters follow the ARC Guidelines, and the Association reserves the right to hold a homeowner liable for any violations of the restrictive covenants or these Architectural Guidelines.

**500.6** – ACR's will only be approved if the homeowner is in good standing. Good standing shall be defined as the absence of any liens, privilege suspension, assessment delinquency, architectural or covenants violation, or pending legal action with the Association.

**600.0 - COMPLIANCE WITH GUIDELINES:** The Architectural Guidelines are an accepted part of the covenants; the Board of Directors or their designee has the right to enforce compliance with these guidelines.

**600.1** - Compliance with the Architectural Guidelines also includes proper maintenance of one's property. For example, tears in screens, cracks in windows or doors, and chipped paint will not be considered acceptable and must be corrected by the homeowner. In general, one's property should exhibit a neat, well kept appearance.

**600.2** – The procedure to enforce compliance shall be that procedure set forth in Policy Resolution 06-001, Due Process.

## **SPECIFIC GUIDELINES: (Alphabetical)**

**700.0 - Antennas:** External antennas or external receiving devices of any kind, except satellite dishes and other antennas that are restricted from regulation by 47 C.F.R. § 1.4000, are prohibited. Satellite dish units are allowed, however location and quantity are controlled by Homeowner Association.

**700.1** - The satellite dish or other permitted antenna must be installed in the least conspicuous location on the property that permits the satellite dish or other permitted antenna to receive a clear signal. The ARC must be notified within seven (7) days after the installation of a satellite dish or other permitted antenna through the submission of an ACR form.

**700.2** - Under no circumstance are any satellite dishes or antennas to be attached to the front of a house. Coaxial cables shall be neatly secured to the housing structure.

**701.0 – Awnings/Canopies/Tents:** The Architectural Review Committee's mission is to maintain uniformity and neatness. Since these structures were not part of the original town home design, they are not permitted. Even with the best intentions, they can break apart in high winds and storms and become a safety hazard.

**702.0 – Sporting and Play Equipment:** Sporting equipment in driveways is only permitted while in use. All sporting equipment must be stored in garage when not in use.

**702.1** - Examples of sporting equipment are: basketball hoops, soccer/hockey nets, etc.

**702.2** – Sporting equipment is not permitted on the street at any time.

**702.3** – Basketball hoops attached to any part of the house are not permitted.

**702.4** – Play equipment, such as jungle gyms, slides, swing sets and playhouses that constitute a structure shall not be installed unless an application for such play equipment is submitted to and approved by the ARC. The ARC will judge the application based upon the proposed location, scale, design, color and materials. Equipment constructed with wood and left in a natural condition is encouraged. Non-structural equipment, such as sand boxes and kiddie pools, do not require pre-approval, but must be stored out-of-view from the street or other dwellings when not in use.

**703.0 - Building Additions:** Building additions other than those originally designed and offered by Toll Brothers are not allowed, unless approved by the Board.

**704.0 - Clotheslines:** Clotheslines or similar apparatus for the exterior drying of clothes are prohibited, unless obscured from the view of adjoining lots and streets on the rear of the lot by a fence or appropriate screen approved by the Board.

**705.0 - Decks and Railings:** Applications for the approval of the construction or modification of a deck will be considered on a case by case basis, and must meet the following specifications:

**705.1 - Material:** Framing shall be constructed of pressure treated lumber (or HOA approved equivalent) and finished in the same manner and color as constructed by the original builder. Decking surface may be 5/4" or 1 1/2" (nominal) thickness material and may be patterned as desired. Decking surface may be artificial outdoor plastic-wood materials such as "Trex®" or equivalent.

**705.2 – Deck wood stain must be neutral color, redwood & brown stains are not permitted. Acceptable Trex® colors are:**

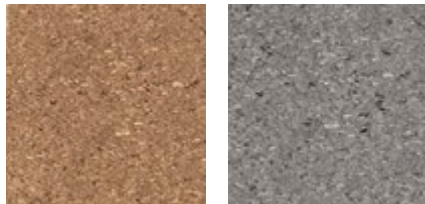


Saddle

Madeira

Winchester  
Grey

Burnished Amber  
Brasilia



Saddle  
Origins

Winchester Grey  
Origins

Any other proposed natural wood stain or Trex® color shall be approved by the ARC on a case by case basis. Certainly Trex® is not the only plastic-wood alternative commercially available and the ARC will review your application with any proposed alternative wood product.

**705.3 - Dimensions:** Deck structures must be at least two foot from the property line on either side. Decks shall not extend more than half the distance of a unit's backyard. Deck floor must be at the height of the exit from the house – no step down or step up decks. Town of Purcellville and County of Loudoun zoning laws and building codes must be followed.

**705.4 - Deck Railing Styles:** Deck railings shall comply with the requirement of the building codes.

**705.5** – No structure above the hand railing will be permitted except for privacy screens. Privacy screen standard is pictured below.



**706.0 - Decorative Objects (Exterior):** Seasonal decorations are permitted without application as long as they are removed within 21 days of the end of the holiday/season.

**706.1** – Submission of an ACR form and approval is required for all exterior decorative objects, including natural and manmade. Examples of exterior decorative objects include, but are not limited to, items such as plaques, bird baths, wagon wheels, sculptures, fountains, pools, stumps, driftwood piles, boulders, free standing poles of all types and items attached to approved structures.

**706.2** – An ACR for decorative objects must contain the following:

**706.2.1** - Site plan showing the relation of object to house, property line and adjacent neighbors.

**706.2.2** - Picture and/or detailed drawing of object to include dimensions.

**706.2.3** - Color and material of object.

**706.2.4** - Estimated start and completion dates.

**706.3** - An ACR form and approval is required for the installation of exterior carpet. It should be noted that brightly colored carpet has an adverse visual impact on the community and is prohibited.

**707.0 - Doors:** (Also see “Storm doors” and “Garage Doors”)

Front doors may be replaced only with doors that match the builder’s original style and color. A picture and/or brochure depicting the door must be submitted with application.

**708.0 - Driveways:** Any replacement materials for driveways must match the original asphalt material installed by Toll Brothers. Resurfacing materials are permitted as long as they match the original color and design.

**709.0 - Fencing:** Fences require the submission of an ACR form and will be approved on a case by case basis, provided they meet the following specifications:

**709.1** - The type and style of fencing must be the same as that installed by Toll Brothers - alternating board, using boards that are consistent with the original construction. Tops of posts shall have “cannon ball” round toppers. The permitted fence standard is pictured below:



**709.2** - Material: fences must be built with pressure treated lumber only.

**709.3** - Gates: Gates shall be located so that they open onto common area without trespassing on the private property of a neighbor. The gate must be approximately forty-eight inches (48) in width and constructed of the same material as the fence.

**709.4** - Dimensions: All fences must be not be less than 5 ½ feet in height or greater than 6 ½ feet in height. Side yard fencing between Town Homes is

required. Fences shall not be installed forward of the rear plane of the house (i.e., front and side yard fencing is prohibited), unless approved by the ARC.

**709.5 – Side units:** Side unit fences shall not extend more than 10 feet away from side of house regardless of property line.

**709.6 – Obstruction:** Fences shall not extend into any common area nor cause an obstruction either physically or visually to any common area.

**709.7 - Modification of Fence:** Any homeowner proposing to modify, make additions to or rebuild a fence shared with an adjoining homeowner in any manner shall first obtain the written consent of such adjoining homeowner(s), and submit this consent as a part of the application.

**709.8 - Disputes:** In the event of a dispute between Owners with respect to the repair or rebuilding of a party fence then, upon written request of one of such Owners addressed to the Association, the matter shall be submitted to the Board of Directors or its designated committee, who shall decide the dispute. The decision of the Board of Directors or its designated committee shall be final and conclusive upon the parties.

**709.9 - Removal of Rear Section:** A homeowner may remove a rear section of a fence with ARC approval. Sod and end posts must be restored following the removal of a rear section of a fence. Unwanted materials must be removed from the Association within 72 hours.

**709.10 - Maintenance:** Homeowners must repair or replace leaning, broken or missing fence parts. Any repairs or replacements must match the existing fence on both sides. All fence surfaces must match the surfaces of the existing fence. Homeowners are responsible for maintaining both sides of the rear section of the fence. Maintenance of a party fence shall be performed by homeowners on face side. Maintenance of top, rails and posts is equally divided between adjacent owners. Homeowners of end units are required to maintain their freestanding fences on both sides.

**710.0 - Garages:** Changes to color or appearance of garage doors will not be approved. Garage door and door trim style must remain same as installed by the original builder.

**710.1 – Garages** may not be converted to living space or for any other use other than for parking and storage of vehicles.

**711.0 - Gardens:** Vegetable gardening is prohibited in front of all homes. Side vegetable gardens are prohibited as well.

**711.1 – An ACR form shall not be required for** vegetable gardens located in the rear of homes with entirely fenced back yards. Homeowners may not place a

vegetable garden in an unfenced back yard unless the homeowner first submits an ACR application and receives approval for the vegetable garden. All approvals of vegetable gardens shall be applicable only for the calendar year during which the application was submitted. Gardens must be kept in a neat manner and pests must be controlled. Vegetable plants must not exceed the fence height.

**711.2** - Shrubs and flowers are not to extend over the property line or over common area property or walks.

**711.3** – Gardens and planters on decks should be kept in a neat manner. No plant shall exceed five feet in height.

**712.0 – General Maintenance:** Compliance with the Architectural Guidelines also includes proper maintenance of one's property. For example, tears in screens, cracks in windows or doors, and chipped paint will not be considered acceptable and must be repaired or replaced. In general, one's property should exhibit a neat, well kept appearance.

**713.0 - Gutters, Downspouts and Related Landscape Drains:** All gutters and downspouts must be aluminum and match original builder specifications. Changes to color or appearance of gutters and downspouts will not be approved.

**714.0 - House Numbers:** Each home must display a house number. Original builder's style numbers, in original location, must be retained. Wood surface shall be maintained and shall not show signs of peeling or flaking.

**715.0 - Hot Tubs:** Hot tubs shall not be permitted unless the homeowner first submits an ACR form and receives the Board's approval. Hot Tubs are permitted only in the rear of homes only, and must be screened from view.

**716.0 - Ladders: (Appearance, Use, Secure Storage on Lots or Vehicles)**  
Exterior-stored maintenance or construction ladders present a commercial and unsightly appearance. The intent of this guideline is focused on maintaining a residential appearance from a neighbor's view.

**716.1** - Temporary or permanent exterior storage of maintenance or construction ladders of any type, if the ladders have-been, are now, or will be utilized for commercial purposes, is prohibited.

**716.2** - Exception: An exception to these restrictions is the periodic utilization of ladders by the homeowner, or the homeowner's contractor, specifically in-use for property maintenance or ARC approved construction, and with a known completion date. When in use for an ongoing project, ladders must be lowered at the end of each day (not left leaning against a work area).

**716.3** - Specific Restrictions: Only one ladder per lot is allowed to be stored on the exterior of any unfenced home. In yards that are completely fenced in,

multiple ladders may be stored within the fenced in yard neatly. Ladders shall not to be stored on grade unless the rear yard is completely fenced. If the ladder is stored hanging parallel to grade on a suitable structure such as a fence, the closed length shall not exceed the length of any one side of the fence, or protrude into common area, or other's private lots.

**716.4 - Storage and Locking Requirement:** When permitted, ladders that are stored on grass must be securely stored on edge, (not flat) to prevent accumulation of unsightly tall grass and weeds through sections of the ladder. When stored, the ladder must be closed, on grade, or safely hanging parallel to grade, on a suitable structure such as a fence. To reduce the possibility of the use of ladders for criminal intent in our neighborhood, all stored ladders must be locked to a secure post with a suitable cable-lock arrangement.

**717.0 - Landscaping:** General landscaping will not require prior Association approval. However, no tree, hedge or other landscape feature shall be planted or maintained in a location which obstructs sight-lines for vehicular traffic on streets, driveways or roadways.

**717.1 -** Prior approval is necessary for the following cases:

**717.1.1 -** Plantings intending to form a hedge or natural screen.

**717.1.2 -** Removal of more than 25% (as determined by BOD) of total ground surface area and replacement with another material, such as mulch or gravel.

**717.1.3 -** Planting of shade trees or planting of trees on or near a two party property line.

**717.1.4 -** No sound hardwood trees measuring in excess of six (6) inches in diameter two (2) feet above the ground shall be removed from any Lot without written approval of the ARC.

**717.2 -** Certain varieties of shade trees will be prohibited because they may cause future damage to the owner's surrounding property or may interfere with a neighbor's enjoyment of his own property. Prohibited tree varieties are as follows: weeping willow, black willow, silver maple, box elder (black maple), Lombardy poplar, Black Walnut, Siberian elm, mulberry, and large fruit trees.

**717.3 –** The removal of diseased or dying trees is permitted without the permission of the ARC when replaced with a tree of the same kind and variety.

**718.0 - Lawn Care:** Turf areas need to be mowed at regular intervals, maintaining a maximum height of six inches.

**718.1** - Dead or bare areas of turf (as determined by HOA) must be re-seeded or re-turfed.

**718.2** - Dumping of debris or lawn clippings on common area/open space is prohibited.

**718.3** - Installing a fence does not negate maintenance between outside of fence and boundaries of the property.

**719.0 - Lighting:** Lighting which is part of the original structure may not be altered without prior approval.

**719.1** - Proposed replacement or additional fixtures must be compatible in style and scale with the applicant's house.

**719.2** - Exterior lighting shall not be directed outside the owner's property, and should not have an adverse visual impact upon adjoining neighbors

**719.3** - Post lights: The post light is a non-elective appurtenance. The exterior lighting system is community integrated to enhance safety and character leaving ownership, maintenance, operating and financial responsibility with lot owners. Builder specified a strategically located post light at every address. The system benefits owner, neighbor, and community. No device or process shall be installed or implemented to defeat automatic operation. Burned out bulbs must be replaced immediately. Should post light require replacement identical unit must be used. Light bulb colors other than clear & white are not permitted.

**720.0 - Paint and Colors:** All exterior painting involving color changes from the original color scheme is not permitted. This requirement applies to siding, front doors, shutters, trim, roofing, and all other exterior painting. If repainting original color, no approval is required.

**721.0 - Security Bars on Windows or Doors:** The use of exterior security bars or grates on windows or doors is not permitted.

**722.0 - Sheds:** Sheds or outdoor structures made of metal are not permitted.

**723.0 - Shutters:** Not all town homes have shutters. Removal or addition of shutters will not be approved. Replacement of shutters matching original builders color, style and dimension does not need approval. Repainting or replacement of shutters must match original color.

**724.0 - Siding:** Changes in the color or style of siding shall not be permitted.

**725.0 - Signs:** No signs of any type shall be displayed on Common Areas. Signs displayed to public view on private lots shall be limited to real estate signs, security system signs, no soliciting and garage sale signs. No sign shall exceed four square feet

total. No illuminated signs will be permitted. Signs shall be removed in a timely manner after an event is over.

**726.0 - Storm Doors:** Storm doors shall be permitted if the following conditions are met:

**726.1 - Style:** Full-view style storm doors only (any frame edge around the glass must not exceed 5-Inches in width) - with clear safety glass. Screens are allowed during summer months.

**726.2 - Material:** Storm doors are to have an aluminum or vinyl exterior. Wood or other material requiring maintenance is not permitted.

**727.0 - Temporary Structures:** No structure of a temporary character, including, but not limited to, trailer, tent, shack, barn, pen, kennel, run, stable, outdoor clothes lines, shed or other buildings shall be erected, used or maintained on any Lot at any time, without the prior written consent of the ARC.

**728.0 - Trash:** Trash must either be stored inside the unit or within the fenced-in portion of the property in proper containers, as defined by county code, of non-corrosive material with tight fitting lids, and be vermin proof and waterproof. Metal trash cans are not permitted. If trash cans are to be stored in a fenced-in area of homeowner's lot, the entire rear area of the lot must be fenced and not simply one portion.

**728.1 -** Trash containers and recycling bins shall not be permitted to remain in public view except from 5:00 pm EST on the day prior to trash collection through midnight of trash collection day and may not block the entire sidewalk, mailbox areas, or driving areas.

**728.2 -** Each unit should have at a minimum two plastic trash containers for storage. Plastic bags left on the sidewalk are not permitted, unless there is an over abundance of trash that exceeds the capacity of the two containers. Loose boxes(such as pizza boxes) are not permitted as they may blow away and cause a nuisance for other homeowners or end up blowing into common areas.

**728.3 -** Trash bags, whether in or out of containers must be tied to prevent trash from blowing around.

**728.4 -** All trash containers and lids should be clearly labeled with house numbers to better identify ownership.

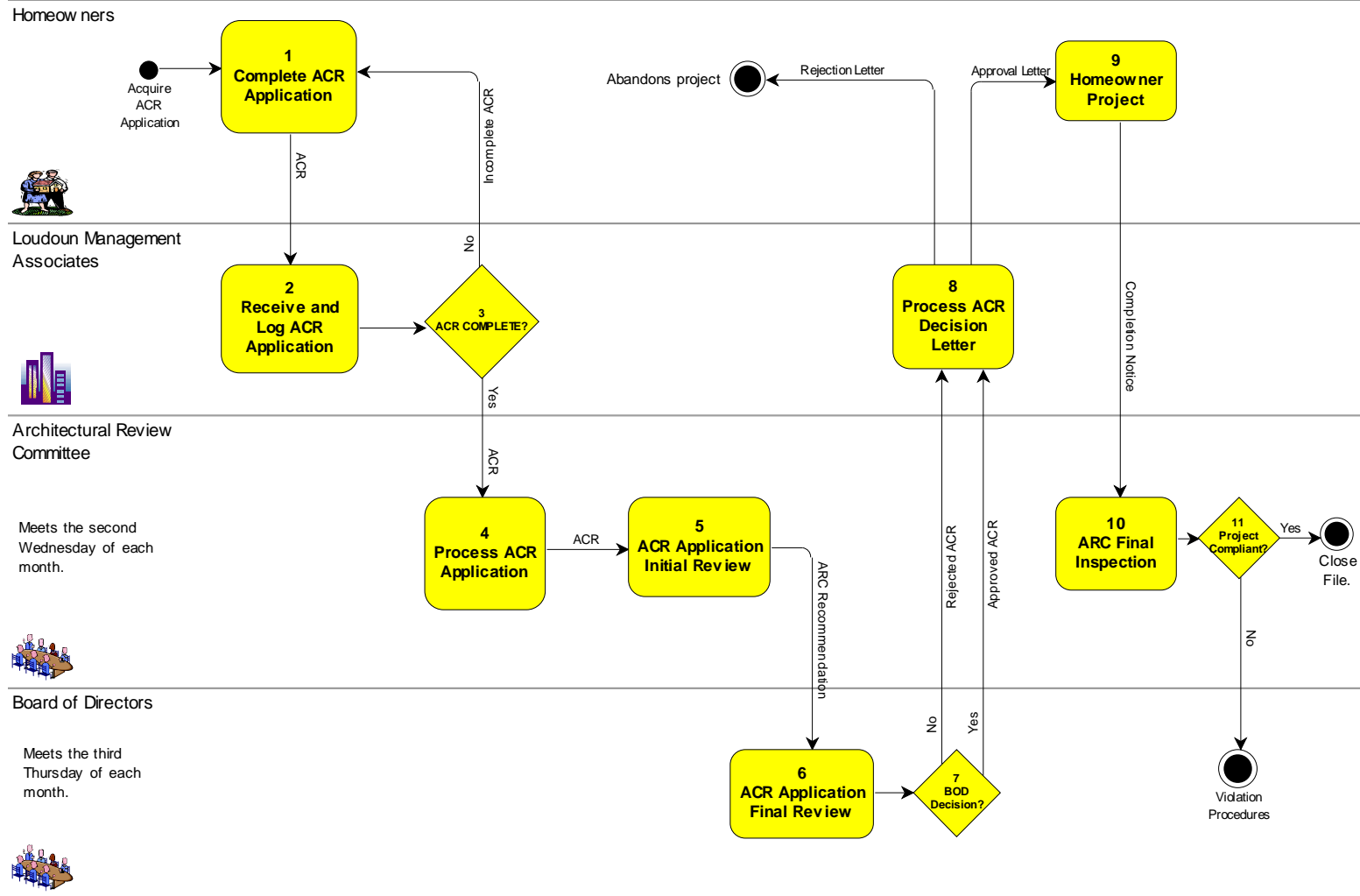
**FINAL NOTE:** These guidelines are not absolute and irreversible dictates. However, the ARC feels that the closer these guidelines are adhered to, the more harmonious and aesthetically pleasing the community will be. The ARC is open to other ideas and suggestions, and will review projects not covered by these guidelines on a case by case basis. If you feedback or ideas that you would like to share you may do so by:

- Attending an ARC meeting. The ARC meets the second Wednesday of each month in open forum. Homeowner attendance and interaction is encouraged.
- Email the ARC at [PVRARC@purcellvilleridge.org](mailto:PVRARC@purcellvilleridge.org)

The ARC and/or BOD reserves the right to amend or revise these guidelines as necessary.

FIGURE 1-A

# ARC REVIEW PROCESS



I hereby certify that the Architectural Guidelines 06-000 was duly adopted by the Board of Directors on the \_\_\_\_ day of \_\_\_\_\_, 2007.

PURCELLVILLE RIDGE HOMEOWNERS ASSOCIATION, INC.

By: \_\_\_\_\_  
Cherie Larson, President

**CERTIFICATE OF MAILING**

I hereby certify that a copy of this Resolution was mailed or hand-delivered to all Lot Owner's in Purcellville Ridge Homeowners Association on the \_\_\_\_ day of \_\_\_\_\_, 2007.

\_\_\_\_\_  
Managing Agent

**RESOLUTION ACTION RECORD**

Duly adopted at a meeting of the Board of Directors held \_\_\_\_\_.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

VOTE:  
YES NO ABSTAIN ABSENT

\_\_\_\_\_  
Director

\_\_\_\_\_

\_\_\_\_\_  
Director

\_\_\_\_\_

\_\_\_\_\_  
Director

\_\_\_\_\_

Resolution effective: \_\_\_\_\_, 2007.